

AUTO EXPENSE WORKSHEET FOR ACTUAL EXPENSES

PLEASE FILL OUT ONE SHEET PER VEHICLE

VEHICLE MAKE/MODEL/YEAR:

FIRST YEAR OF BUSINESS USE: Y N IF YES, PLEASE FILL OUT BELOW:

PURCHASE DATE:

PURCHASE PRICE:

DID YOU TRADE IN A VEHICLE AT TIME OF PURCHASE? Y N IF YES, VALUE RECEIVED:

WAS THE TRADE IN VEHICLE PREVIOUSLY USED FOR BUSINESS? Y N

MILEAGE INFORMATION:

TOTAL MILES DRIVEN IN 2023:

BUSINESS MILES DRIVEN:

PERSONAL/COMMUTING:

OTHER BUSINESS EXPENSES:

FUEL	\$
AUTO INSURANCE	\$
CAR LICENSE AND REGISTRATION	\$
REPAIRS AND MAINTENANCE	\$
TIRES	\$
LEASE PAYMENTS	\$
AUTO LOAN INTEREST	\$
AUTO CLUB	\$
NEW VEHICLE PROPERTY/EXCISE TAX	\$
OTHER EXPENSES (PLEASE PROVIDE DETAILS)	\$
	\$
	\$
	\$
	\$
	\$
	\$

PLEASE ANSWER YES OR NO TO ALL QUESTIONS:

DO YOU HAVE ANOTHER VEHICLE AVAILABLE FOR PERONAL USE? Y N

WAS YOUR BUSINESS VEHICLE ALS USED FOR PERSOANLDRIVING? Y N

DO YOU HAVE EVIDENCE TO SUPPORT YOUR MILEAGE DEDUCTION? Y N

IS THIS EVIDENCE WRITTEN? Y N

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