AUTO EXPENSE WORKSHEET FOR STANDARD MILEAGE RATE

PLEASE FILL OUT ONE SHEET PER VEHICLE

VEHICLE MAKE/MODEL/YEAR:

FIRST YEAR OF BUSINESS USE: Y N IF YES, PLEASE FILL OUT BELOW:

DID YOU TRADE IN A VEHICLE AT TIME OF PURCHASE? Y N IF YES, VALUE RECEIVED:

WAS THE TRADE IN VEHICE PREVIOUSLY USED FOR BUSINESS? Y N

MILEAGE INFORMATION:

BUSINESS MILES DRIVEN:

TOTALMILES DRIVEN (IF KNOWN):

PERSONAL/COMMUITNG MILES (IF KNOWN):

PLEASE ANSWER YES OR NO TO ALL QUESTIONS:

DO YOU HAVE ANOTHER VEHICLE AVAILABLE FOR PERSONAL USE? Y N

WAS YOUR BUSINESS VEHICLE ALS USED FOR PERSOANLDRIVING? Y N

DO YOU HAVE EVIDENCE TO SUPPORT YOUR MILEAGE DEDUCTION? Y N

IS THIS EVIDENCE WRITTEN? Y N